

# RESIDENTIAL LEASE PROFILE SHEET

Required fields marked with (\*)     = Choose one only     = Can choose multiple

<b>Submitted by</b>		<b>Entered by</b>		<b>MLS #</b>						
<b>Date Received</b>		<b>Date Entered</b>		<b>Tax ID*</b>						
<b>Address*</b>										
<b>Directions*</b>										
<b>Structure</b>	Detached	End of Row/Townhouse	Unit/Flat/Apartment	Manufactured	Garage/Parking Space					
<b>Type*</b>	Twin/Semi-Detached	Interior Row/Townhouse	Penthouse Unit/Flat/Apartment	Mobile Pre 1976	Other					
<b>Status*</b>	Active	Active Under Contract	Canceled	Closed	Coming Soon	Pending	Temp Off Market	Withdrawn		
<b>List Price*</b>			<b>Listing Agreement Type*</b>		Exclusive Agency	Exclusive Right				
<b>Expiration Date*</b>										
<b>Disclosures</b>										
None	Geo Haz Zone	Mineral Resource Zone	Subject to a Potential Short Sale							
Agent has Financial Interest	High Intensity Line	Mineral Rights	Subject to Agricultural Conser Easement							
Agent Related to Owner	Historic Property	Off-site Required	Subject to Auction							
Build to Suit	House Code - Current License	One Unit-Owner Occupied	Subject to Condo/HOA Docs							
Buried Fuel Tanks	House Code - Inspected	Other Known Enviro Hazards	Subject to VA POA							
Conserv Area	House Code - L&I Approval	Owner RE Licensee	Surface Lease							
Contract Pending Release	House Code - Not Inspected	Pinelands Credit	Under Lease							
Contract Purchaser	House Code - Other	Pipeline	Underground Storage Tank							
CPRA Fee	Infra Fee Due at Settlement	Proffers	Use and Occupancy Permit							
Division Potential	Land Preservation Easement	Prop Disclaimer	Utility Retirement Fee Not Paid							
ECRA Approval	Land Trust	Prop Disclosure	Water Debt Fee Not Retired							
Encumbrances	Lead Based Paint - Federal	Rental Permits	Winterized							
Exempt - Disclosure/Disclaimer	Lead Based Paint - State	Room Addition w/o Permit	Zoning Issues							
Federal State Wetland	Lead Inspection Cert Available	Sell Entirely	Other							
Flood Insurance Required	MD Dept Nat Res	Sewer Debt Fee Not Retired								
Flood Zone	Mineral Lease	Special Permits								
<b>Prospects Excluded*</b>		Yes	No	<b>Listing Service Type*</b>		Entry Only	Full Service	Limited Service		
<b>Dual Agency*</b>		Yes	No	<b>Designated Representative*</b>		Yes	No	<b>Federal Flood Zone</b>	Yes	No
<b>Flood Zone Code</b>			<b>Pets Allowed*</b>		Yes	No				
<b>Pet Restrictions*</b>		Case by Case Basis		Dogs OK		Number Limit		Size/Weight Restriction		
Breed Restrictions		Cats OK		No Pet Restrictions		Pet Addendum/Deposit				
<b>Pet Deposit</b>			<b>Monthly Pet Rent</b>							
<b>Inclusions</b>										
<b>Exclusions</b>										

## Compensation

<b>Buyer Agent Compensation Selection*</b>	Compensation:	\$	% of	Monthly Rent	Yearly Rent
<b>Remarks - Compensation</b>					

## Transaction Participants

*Listing an auction, Ground Rent, or Land Lease? Add as much detail as you can.*

*Download and use the Auction/Ground Rent/Land Lease Addendum.*

<b>List Agent*</b>	<b>Co List Agent</b>	<b>Owner Name</b>	<b>Owner Phone</b>
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## Locations

<b>MLS Area*</b>	<b>Municipality</b>
<b>Subdivision/Neighborhood*</b>	<b>School District Name*</b>
<b>Cross Street</b>	<b>High School</b>
<b>Building Name</b>	<b>Middle/Junior School</b>
<b>Election District</b>	<b>Elementary School</b>

## Taxes: Assessment

*Listing an HOA/Condo/Coop Association? Add as much detail as you can.*

*Download and use the HOA /Condo/Coop Association addendum.*

<b>Agricultural District*</b>	<b>Zoning</b>
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<b>Historic</b>	Yes	No	<b>Zoning Description</b>										
<b>Land Use Code</b>													

### Taxes: Tax Bill

<b>Municipal Trash</b>	Yes	No											
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### Building & Utilities: Construction Details

*\*Where Construction Completed Yes/No, Year Built is Not Required*

<b>New Construction*</b>		<b>Construction Completed*</b>		<b>Year Built†</b>		<b>Year Built Source*</b>		<b>Year Major Reno/Remodel</b>					
Yes	No	Yes	No			Assessor	Estimated						
<b>Common Walls</b>						<b>Unit Building Type</b>							
1 Common Wall		2+ Common Walls		No One Above		No One Below		Garden 1-4 Floors		Mid-Rise 5-8 Floors		High-Rise 9+ Floors	

<b>Style</b>						
A-Frame	Chalet	Dutch	Mediterranean	Salt Box	Unit/Flat	
AirLite	Class C	Dwelling w/Separate Living	Mid-Century Modern	Side-by-Side	Victorian	
Art Deco	Coastal	Farmhouse/National Folk	Modular/Pre-Fabricated	Spanish	Villa	
Back-to-Back	Colonial	Federal	Normandy	Split Foyer	Other	
Beaux Arts	Contemporary	French	Post & Beam	Split Level		
Bi-level	Converted Barn	Georgian	Prairie	Straight Thru		
Bungalow	Converted Dwelling	Loft	Raised Ranch/Rambler	Traditional		
Cabin/Lodge	Cottage	Loft with Bedrooms	Ranch/Rambler	Transitional		
Cape Cod	Craftsman	Log Home	Recreational Camp	Trinity		
Carriage House	Dome	Manor	Reverse	Tudor		

<b>Construction Materials*</b>				
Advanced Framing	Cedar	Frame	Metal Siding	Stick Built
Aluminum Siding	Cement Siding	Galvanized Plumbing	Mixed	Stone
Asbestos	Combination	Glass	Mixed Plumbing	Structural Insulated Panel System (SIPS)
Asphalt	Composition	HardiPlank Type	Modular/Manufactured	Stucco
Batts Insulation	Concrete	Lead Plumbing	Rigid Insulation	Synthetic Stucco
Block	Copper Plumbing	Log	Rock	T-1-11
Blown-In Insulation	Corrugated Siding	Log Siding	Rough-In Plumbing	Tile
Brick	CPVC/PVC	Low VOC Insulation	Shake Siding	Trombe Wall
Brick Front	Dryvit	Low VOC Products/Finishes	Shingle Siding	Vinyl Siding
Brick Veneer	Fiber Cement	Masonite	Spray Foam Insulation	Wood Siding
Cast Iron Plumbing	Fiberglass Siding	Masonry	Steel Siding	Other

<b>Roof</b>							
Unknown	Asphalt	Concrete	Fiberglass	Hip	Rubber	Slate	Vegetated
Architectural Shingle	Built-Up	Cool/White	Flat	Metal	Shake	Tar/Gravel	Wood
Asbestos Shingle	Composite	Copper	Foam	Pitched	Shingle	Tile	Other

<b>Wall &amp; Ceiling Types</b>						
Block Walls	High	Metal Walls	Tray Ceilings	Wood Ceilings		
2 Story Ceilings	Brick	Log Walls	Mod Walls	Unfinished Walls	Wood Walls	
9+ Ceilings	Cathedral Ceilings	Low	Paneled Walls	Vaulted Ceilings	Other	
Beamed Ceilings	Dry Wall	Masonry	Plaster Walls	Vinyl		

<b>Flooring Type</b>					
Concrete	Heated	Luxury Vinyl Plank	Rough-In	Tile/Brick	
3000+ PSI	Dirt	Heavy Duty	Luxury Vinyl Tile	Slate	Vinyl
Bamboo	Engineered Wood	Laminated Plank	Marble	Solid Hardwood	Wood
Carpet	Fully Carpeted	Laminated	Partially Carpeted	Stone	Other
Ceramic Tile	Hardwood	Load Restrictions	Raised	Terrazzo	

<b>Property Condition</b>						
Excellent	Good			Below Average		
Very Good	Average			Major Rehab Needed		

<b>Building Winterized Y/N</b>		Yes	No	<b>Building Level Count</b>											
<b>Levels/Stories*</b>	1	1.5	2	2.5	3	3.5	4	4.5	5	5.5	6	6.5	7		
<b>Main Entrance Orientation</b>	East		North		Northeast		Northwest		South		Southeast		Southwest		West
<b>Unit Entry Floor</b>			<b>Floors in Unit Count</b>						<b>Elevator Count</b>						
<b>Builder Name</b>			<b>Architect Name</b>						<b>Builder Model</b>						

### Building & Utilities: Utilities

*Listing a Manufactured or Mobile home? Add as much detail as you can. Download and use the Manufactured/Mobile Home Addendum.*

<b>Utilities</b>							
None	Cable TV	Fiber Optics Available	Phone Available	Propane-Community			
(C) Other	Cable TV Available	Multiple Phone Lines	Phone Connected	Sewer Available			
Above Ground	DSL Available	Natural Gas Available	Phone Not Available	Under Ground			
Butane	Electric Available	Phone	Propane	Water Available			
<b>Internet Services</b>							
Broadband	DSL	Fixed Wireless	LTE				
Cable	Fiber Optic	Satellite	Other				
<b>Water Source*</b>							
None	Grey Water	Public	Tap Fee	Well Required			
Cistern	Holding Tank	Public Hook-up Available	Well	Well-Shared			
Community	Lateral Not Installed/Must Tap Off Main	Rainwater Harvesting	Well Permit Applied For	Within 50 FT			
Conditioner	Private	Shared Spring	Well Permit Not Applied For	Other			
Filter	Private/Community Water	Spring	Well Permit on File				
<b>Sewer Septic*</b>							
	Low Pressure Pipe (LPP)	Public Hook/Up Available	Serial District Approved				
Aerobic Septic	Mound System	Public Septic	Sewer Tap Fee				
Applied for Permit	Nitrogen Removal System	Public Sewer	Shallow Place Areas Approved				
Approved System	No Septic Approved	Sand Filter Approved	Shared Septic				
Capping Fill	No Septic System	Sand Lime Trench Beds Approved	Shared Sewer				
Cess Pool	No Sewer System	Seepage Bed Approved	Site Evaluation on File				
Community Septic Tank	Not Applied for Permit	Septic < # of BR	Spray Irrigation				
Gravity Sept Fld	On Site Septic	Septic = # of BR	Standard Trench Approved				
Grinder Pump	Perc Approved Septic	Septic > # of BR	Sub-Surface				
Holding Tank	Pressure Dose	Septic Exists	Within 50 FT				
Lateral/Tap Off Main	Private Sewer	Septic Permit Issued	Other				
Lateral/Tap on Site	Public Septic Tank	Septic Pump					
<b>Electric Service</b>							
150 Amps	440 Volts	Generator	Photovoltaics Third-Party Owned	Other			
100 Amp Service	200+ Amp Service	60 Amp Service	Knob and Tube	Single Phase			
110 Volts	220 Volts	Circuit Breakers	Less than 60 Amp Service	Transformer			
120/240V	3 Phases	Fuses	Photovoltaics Seller Owned	Underground			
<b>Hot Water*</b>							
60+ Gallon Tank	Coal	Instant Hot Water	Natural Gas	Propane	Solar	Wood	
None	Bottled Gas	Electric	Multi-tank	Oil	S/W Changeover	Tankless	Other
<b>Cooling Type*</b>							
	Dehumidifier	Multi Units	Wall Unit				
None	Ductless/Mini-Split	Programmable Thermostat	Whole House Exhaust Ventilation				
Air Purification System	Energy Star Cooling System	Roof Mounted	Whole House Fan				
Attic Fan	Fresh Air Recovery System	Solar Attic Fan	Whole House Supply Ventilation				
Ceiling Fan(s)	Geothermal	Solar Off Grid	Window Unit(s)				
Central A/C	Heat Pump(s)	Solar On Grid	Zoned				
Convactor	HRV/ERV	Solar Rough-In	Other				
<b>Cooling Fuel*</b>							
	Bottled Gas	Geothermal	Renewable	Wind Turbine Power			
None	Electric	Natural Gas	Solar Photovoltaic	Other			
<b>Heating Type*</b>							
	Convactor	Hot Water	Solar - Passive	Wall Unit			
None	Energy Star Heating System	Hot Water & Baseboard-Electric	Solar Off Grid	Wood Burn Stove			
90% Forced Air	Forced Air	Humidifier	Solar On Grid	Zoned			
Baseboard-Electric	Heat Pump - Electric BackUp	Programmable Thermostat	Solar Rough-In	Other			
Baseboard-Hot Water	Heat Pump - Gas BackUp	Radiant	Space Heater				
Ceiling	Heat Pump - Oil BackUp	Radiator	Steam				
Central	Heat Pump(s)	Solar - Active	Summer/Winter Changeover				
<b>Heating Fuel*</b>							
Central	Geo-Thermal	Oil	Propane-Owned	Wind Turbine/Power			
None	Coal	Natural Gas	Propane-Leased	Renewable	Wood		
Bio Fuel	Electric	Natural Gas Available	Propane-Metered	Solar	Other		
<b>Water Avg/Month</b>				<b>Water Previous 12 Months</b>			
<b>Electric Avg/Month</b>				<b>Electric Previous 12 Months</b>			
<b>Gas Avg/Month</b>				<b>Gas Previous 12 Months</b>			



## Features & Rooms: Interior Features

<b>Interior Features</b>					
Bar	Dining Area	Kitchen - Efficiency	Soaking Tub	Walk-in Closet(s)	
Breakfast Area	Double/Dual Staircase	Kitchen - Galley	Sound System	Water Treat System	
Built-Ins	Efficiency	Kitchen - Gourmet	Spiral Staircase	Wet/Dry Bar	
Butlers Pantry	Elevator	Kitchen - Island	Sprinkler System	WhirlPool/HotTub	
Carpet	Entry Level Bedroom	Kitchen - Table Space	Stain/Lead Glass	Window Treatments	
Cedar Closet(s)	Exposed Beams	Kitchenette	Stall Shower	Wine Storage	
Ceiling Fan(s)	Family Room Off Kitchen	Laundry Chute	Store/Office	Wood Floors	
Central Vacuum	Flat	Primary Bath(s)	Stove - Coal	Other	
Chair Railings	Floor Plan - Open	Primary Bedroom-Bay Front	Stove - Pellet		
<b>Appliances</b>					
	Dryer - Gas	Intercom	Trash Compactor		
Air Cleaner	Dual Flush Toilets	Microwave	Washer		
Built-In Microwave	Energy Efficient Appliances	Oven - Double	Washer - Front Loading		
Built-In Range	ENERGY STAR Clothes Washer	Oven - Self Cleaning	Washer/Dryer Hookups Only		
Central Vacuum	ENERGY STAR Dishwasher	Oven - Single	Washer/Dryer Stacked		
Commercial Range	ENERGY STAR Freezer	Oven - Wall	Water Conditioner - Owned		
Compactor	ENERGY STAR Refrigerator	Oven/Range - Electric	Water Conditioner - Rented		
Cooktop	Exhaust Fan	Oven/Range - Gas	Water Dispenser		
Cooktop - Down Draft	Extra Refrigerator/Freezer	Range Hood	Water Heater		
Dishwasher	Freezer	Refrigerator	Water Heater - High-Efficiency		
Disposal	Humidifier	Six Burner Stove	Water Heater - Solar		
Dryer	Icemaker	Stainless Steel Appliances	Water Heater - Tankless		
Dryer - Electric	Indoor Grill	Stove			
Dryer - Front Loading	Instant Hot Water	Surface Unit			
<b>Window Features</b>					
	Double Pane	Green House	Replacement	Transom	
Atrium	Double Hung	Insulated	Screens	Triple Pane	
Bay/Bow	Energy Efficient	Low-E	Skylights	Vinyl Clad	
Casement	ENERGY STAR Qualified	Palladian	Sliding	Wood Frame	
<b>Door Features</b>					
	Double Entry	Insulated	Sliding Glass	ENERGY STAR Qualified Door(s)	
Atrium	<input type="checkbox"/> French	Six Panel	Storm		
<b>Accessibility Features*</b> <i>A list of the accessibility features included in the sale/lease.</i>					
None	Chairlift	Grab Bars Mod	Mobility Improvements	Vehicle Transfer Area	
2+ Access Exits	Doors - Lever Handle(s)	Hearing Mod	No Stairs	Visual Mod	
32"+ Wide Doors	Doors - Recede	Kitchen Mod	Other Bath Mod	Wheelchair Height Mailbox	
36"+ Wide Halls	Doors - Swing In	Level Entry - Main	Ramp - Main Level	Wheelchair Height Shelves	
48"+ Halls	Elevator	Low Bathroom Mirrors	Roll-in Shower	Wheelchair Mod	
>84" Garage Door	Entry Slope<1'	Low Closet Rods	Roll-under Vanity	Other	
Accessible Switches/Outlets	Flooring Mod	Low Pile Carpeting	Thresholds <5/8"		

<b>Furnished</b>	No	Partially	Yes	<b>Fireplace</b>	Yes	No	<b>Fireplaces Count</b>			
<b>Fireplace Features</b>	Electric			Free Standing		Mantel(s)		Screen		
Brick Fireplace	Equipment			Gas/Propane		Marble		Stone		
Corner	Fireplace - Glass Doors			Heatilator		Metal		Wood		
Double Sided	Flue for Stove			Insert		Non-Functioning		Other		
<b>Laundry Type</b>	Common	Hookup	Main Floor	Washer In Unit	<b>Spa</b>			Yes	No	
None	Dryer In Unit	Lower Floor	Shared							
Basement	Has Laundry	Main Floor	Upper Floor							
<b>Spa Features</b>	Heated	Indoor	No Permits	Permits	Private					
<b>Security Features</b>	Doorman		Intercom		Non-Monitored		Smoke Detector			
24 hour security	Electric Alarm		Main Entrance Lock		Resident Manager		Sprinkler System - Indoor			
Carbon Monoxide Detector(s)	Exterior Cameras		Monitored		Security Gate		Surveillance System			
Desk in Lobby	Fire Detection System		Motion Detectors		Security System		Window Grills			

## Features & Rooms: Exterior Features

<b>Exterior Features</b>						
	Extensive Hardscape	Kennels	Play Equipment	Sport Court	Water Falls	
Awning(s)	Exterior Lighting	Lawn Sprinkler	Private Beach	Stone Retaining Walls	Water Fountains	
BBQ Grill	Fire Escape	Outbuilding(s)	Satellite Dish	Street Lights	Other	
Boat Storage	Flood Lights	Outside Shower	Secure Storage	Tennis Court(s)		
Bump-outs	Hot Tub	Play Area	Sidewalks	Underground Lawn Sprinkler		
<b>Outdoor Living Structures</b>						
	Balconies- Multiple	Breezeway	Deck(s)	Patio(s)	Roof	Terrace
	Balcony	Brick	Enclosed	Porch(es)	Screened	Wrap Around

<b>Pool*</b> No Pool Yes-Personal Yes-Community	<b>Community Pool Features</b>		Domestic Water	Heated	Negative Edge/Infinity	Saltwater	Other		
	Above Ground		Fenced	In Ground	No Permits	Solar Heated			
	Black Bottom		Filtered	Indoor	Pool/Spa Combo	SpaceHeat Passive			
	Concrete		Gunit	Lap/Exercise	Permits	Vinyl			
	<b>Personal Pool Features</b>		Domestic Water	Heated	Negative Edge/Infinity	Saltwater	Other		
	Above Ground		Fenced	In Ground	No Permits	Solar Heated			
Black Bottom		Filtered	Indoor	Pool/Spa Combo	SpaceHeat Passive				
Concrete		Gunit	Lap/Exercise	Permits	Vinyl				
<b>Horse</b>	Yes	No	<b>Horse Amenities</b>	Arena	Horse Trails	Horses Allowed	Padlock	Riding Ring	Stable(s)
<b>Other Structures</b>	Belmont		Farm Stand/Store	Indoor Arena		Riding Ring		Swine Parlor	
None	Boat House		Feed Barn	Loafing Shed		Run-in Shed		Tenant House	
2nd Garage	Cabana/Pool House		Garage(s)	Machine Shed		Shed		Tobacco Barn	
2nd House	Carriage House		Gazebo	Office/Studio		Shed Row		Turn Out Shed	
Bank Barn	Cattle/Dairy Barn		Greenhouse	Pack House		Shed Shop		Utility Building	
Barn/Farm Building	Center Aisle		Guest House	Pole Barn		Silo(s)		Wood/Metal Shed	
Barn/Stable	Corn Barn		Hay Barn	Pool Equipment Shed		Spring House		Other	
Beef Barn	Dairy Barn		Horse Stable	Poultry House		Storage Barn/Shed			

### Lot & Parking: Lot Measurements

*Listing Green Features? Add as much detail as you can. Download and use the Green Features addendum.*

<b>Lot Size SQFT*</b>	<b>Lot Size Acres*</b>		<b>Lot Size Dimensions</b>			
<b>Lot Size Source*</b>	Assessor		<b>Lot Dimensions Source</b>		Assessor	
	Estimated				Estimated	
<b>Lot Features</b>						
Additional Lot(s)	Corner	Irregular	Open	Rented Lot	Subdivision Possible	
Adjoins - Game Land	Crops Reserved	Landlocked	Partly Wooded	Rip-Rapped	Tidal Wetland	
Adjoins - Open Space	Cul-de-sac	Landscaping	Pipe Stem	Road Frontage	Trees/Wooded	
Adjoins - Public Land	Fishing Available	Level	Pond	Rural	Unrestricted	
Backs - Open Common Area	Flag	Marshy	Poolside	Secluded	Vegetation Planting	
Backs - Parkland	Flood Plain	Mountainous	Premium	Side Yard(s)	Year Round Access	
Backs to Trees	Front Yard	No Through Street	Private	Ski in/Ski out	Zero Lot Line	
Bulkheaded	Hunting Available	Non-Tidal Wetland	PUD	Sloping	Other	
Cleared	Interior	Not In Development	Rear Yard	Stream/Creek		

### Lot & Parking: Lot Description

<b>Views</b>	Courtyard	Harbor	Mountain	Pasture	Street	Other
Bay	Creek/Stream	Lake	Ocean	Pond	Trees/Woods	
Canal	Garden/Lawn	Limited	Panoramic	River	Valley	
City	Golf Course	Marina	Park/Greenbelt	Scenic Vista	Water	
<b>Location Type</b>	Canal*	Mountain	River*			
Adjoins Golf Course	Corner Lot/Unit	Near National Forest	Rural			
Adjoins National Forest	Creek/Stream*	Near National Park	Slope Side			
Adjoins National Park	Downtown	Oceanblock	Spring*			
Bayblock	Lagoon*	Oceanfront*	Suburban			
Bayfront*	Lake*	Oceanside*	Urban			
Bayside*	Middle Of Block	Pond	Other			

\* Water Frontage in Feet (required for waterfront location types)

<b>Fencing</b>	Chain Link	Fully	Panel	Rear	Wood
Aluminum	Cyclone	High Tensile	Partially	Split Rail	Wrought Iron
Barbed Wire	Decorative	Invisible	Picket	Vinyl	Other
Board	Electric	Masonry/Stone	Privacy	Wire	

<b>Road Frontage Length</b>					
<b>Road Surface Type</b>	Access - On Grade	Concrete	Paved	Tar and Chip	
None	Alley	Dirt	Process for Approval	Unimproved	
Access - Above Grade	Approved	Gravel	Railroad	US highway/Interstate	
Access - Below Grade	Black Top	Oiled	Stone	Other	

<b>Road Responsibility</b>	City/County	Private	Road Maintenance Agreement
Boro/Township	Easement/Right of Way	Public	State

### Lot & Parking: Parking

*Listing Green Features? Add as much detail as you can. Download and use the Green Features addendum.*

<b>Type of Parking*</b>					
None	Attached Garage	Driveway	On Street	Other	
Alley	Detached Carport	Off Site	Parking Garage		



AI Green & EE Addendum	Engineer	Licenses	Soil Ground Report
Appraisal	Environmental Test	NFRC Window Rating	Soil Survey
Blower Door Test Results on File	Feasibility Study	Perc Report	Survey - Stake
Boundary Line Survey	Financial Statements	Permits	Survey - Tree
Building Plan	Fixture List	Pinelands	Survey House Location
CAFRA	Furnishings List	Plans Available	Tax Return
Certificate of Occupancy	Government Approved	Plat	Third-Party Eco-friendly Certification
Combustion Safety Test on File	HERS Insulation Grading	Plot Plan	Timber Cruise
Conditions	HOA-Condo Docs in Broker Office	Public Offering	Topographic Maps
Construction Drawings	House Plans Available	Public Works Agreement	Traffic Counts
Contracts on Services	Inspection Result Available	Radon Test Result	Water Agreement
Covenants	Insulation Above DOE Levels	Rent Roll	Well Test
Deed	Inventory List	Resale Package Available	Wetlands
Demographic Study	Investment Analysis	Restrictions	Other
Easements	L&I Drawings	Rights of Way	
Electrical Information	Lead Paint Disclosure	Rural Residential Agreement	

### Showing Details

<b>Showing Requirements*</b>	Call First	Day Sleeper	Lockbox-Sentrilock	See On-Site Manager
1 Hour Notice	Call First - Alarm Code	Do Not Contact Occupant	Lockbox-Supra	See Remarks
2 Hours Notice	Call First - Contact	Do Not Show Without Appt	Major Rehab-Cannot Be Occupied	Show Anytime
3 Hours Notice	Call First - Listing Agent	Drive By	Manager/Recep Desk	Sign on Property
4 Hours Notice	Call First - Listing Agent 2	Email First-Lister	No Boundary Mark	Smart Home Device Present
6 Hours Notice	Call First - Listing Agent 3	Gate Pass	No Phone	Subject to Inspection
8 Hours Notice	Call First - Occupant	Gate/Entr Ctrl	No Sign on Property	Tenant Occupied
12 Hours Notice	Call First - Office	Key Available	Off-Site Sales	Under Construction
24 Hours Notice	Call First - Owner	Key at Broker Office	On-Site Sales	Vacant
48 Hours Notice	Call First - Owner Deaf	Key at Desk	Pet(s) on Premises	Video Monitoring On Premise
60 Hours Notice	Call First - Showing Contact	Lister Must Accompany	Plan Avail/No Model	Other
Accepted Offer	Call First - Showing Service	Lockbox-Combo	Registration Required	
Agent or Owner to be Present	Call First - Key	Lockbox-Electronic	Restricted Times	
Alarm on Property	Concierge	Lockbox-Front Door	Schedule Online	
Appointment Only	Confidential	Lockbox-None	Security System	
Beware of Dog	Credit Report Required	Lockbox-Other	See Models	

### Showing: Showing Contact

<b>Showing Method*</b>	In-Person Only	In-Person and Live Video	Live Video Only			
<b>Showing Contact Type*</b>	Go and Show-No Showing Contact	Showing Contact 1	Showing Contact 2	Owner	Agent	Occupant
Property Manager	Service					
<b>Showing Contact Name*</b>				<b>Showing Contact Phone*</b>		
<b>Occupant Type</b>	Owner	Tenant	Vacant	<b>Occupant Name</b>		<b>Occupant Phone</b>

### Showing: Lockbox

<b>Lockbox Type*</b>	None	Call Listing Office	Combo	See Remark	SentriLock	Supra
<b>Lockbox Location</b>						

### Lease Details

<b>Date Available</b>				<b>RentSpree Online Application Y/N*</b>		Yes	No
<b>Minimum Lease in Months*</b>				<b>Maximum Lease in Months*</b>			
<b>Lease Expiration</b>				<b>Security Deposit*</b>		<b>Application Fee</b>	
<b>Move in Fee</b>				<b>Repair Deductible</b>		<b>Elevator Use Fee</b>	
<b>Months Rent Upfront</b>				<b>Other Fees</b>		<b>Other Fees Frequency</b>	
<b>Purchase Optional</b>	Yes	No					
<b>Rent Includes</b>	Electricity	HOA/Condo Fee	Oil	Security Monitoring			
None	Fiber Optics at Dwelling	HVAC Maintenance	Parking	Sewer			
Additional Storage Space	Fiber Optics Available	Insurance	Partly Furnish	Snow Removal			
Air Conditioning	Full Maintenance	Janitorial	Party Room	Taxes			
Cable TV	Furnished	Lawn Service	Pest Control	Trash Removal			
Common Area Maintenance	Gas	Lease Special Terms	Pool Maintenance	Water			
Community Center	Grounds Maintenance	Linens/Utensils	Recreation Facility	Other			
Cooking	Heat	Maid Service	Secretarial/Answering Services				
<b>Owner Pays</b>	Cable TV	Lawn/Shrub Care	Reserves For Replacement	Taxes - Personal Property			



None	Common Area Maintenance	Management	Services (All)	Taxes - Real Estate
Accounting/Legal	Electricity	Miscellaneous	Sewer	Trash Collection
Advertising/Licenses/Permits	Gas	Parking Fee	Sewer Maintenance	Water
Air Conditioning	Heat	Payroll	Snow Removal	Other
All Utilities	Heater Maintenance Contract	Pest Control	Staff Apartment	
Association Fees	Insurance	Repairs	Supplies	
<b>Tenant Pays</b>	Fireplace/Flue Cleaning	Insurance		Taxes
None	Frozen Waterpipe Damage	Janitorial Service		Tennis/Pool Dues
Advertising	Gas	Lawn/Tree/Shrub Care		Trash Removal
Appliances/Equipment - Some	Gutter Cleaning	Light Bulbs/Filters/Fuses/Alarm Care		Utilities-ALL
Cable TV	Heat	Minor Interior Maintenance		Utilities-Some
Common Area Maintenance	HOA/Condo/Coop Fee	Parking Fee		Water
Cooking Fuel	HOA/Condo/Coop Fee Increase	Pest Control		Window/Screens
Electricity	Hot Water	Sewer		Other
Exterior Maintenance	HVAC Maintenance	Snow Removal		
<b>Smoking Allowed</b>	Yes	No		